

## MONTHLY PRINTING COSTS FOR TWO YEARS ENDING NOVEMBER 30, 1918

(See, also, Exhibit "A," Chart II)

<i>Month</i>	<i>Year 1916-17</i>	<i>Year 1917-18</i>
December -----	\$4,466.91	\$6,255.66
January -----	3,455.10	3,468.83
February -----	3,733.89	1,307.71
April -----	3,384.26	5,244.66
May -----	4,265.76	3,920.36
June -----	4,809.99	6,024.37
July -----	3,157.75	4,388.62
August -----	3,901.67	4,256.41
September -----	7,462.61	1,256.30
October -----	7,618.69	2,297.35
November -----	4,202.41	2,504.52
Annual totals -----	\$55,554.13	\$43,303.09

## THE PRINCIPAL ITEMS OF COST

While the complete schedule of prices for the public printing covers a long list of items, the principal items of cost, exclusive of the paper used, are included in composition, presswork, ruling and binding.

1. *Composition* embraces:

(a) *Machine composition* of the plain reading matter and the statistical tables found in books, pamphlets, and bulletins. This work is priced by the thousand.

(b) *Hand composition*, which includes making up the matter into pages and forms and such other work as setting title pages, headings and the forms for printed stationery. This work is done by the hour.

2. *Presswork* embraces:

(a) *Cylinder presswork*, such as the larger forms for books and pamphlets. The cost unit for doing this work is 250 impressions, but in long runs it is usually computed by the thousand impressions.

(b) *Job presswork*, the printing of letter heads, envelopes, circulars, and other small forms, the cost unit being one thousand impressions.

3. *Binding* embraces:

(a) *Folding, sewing, trimming, and finishing* in a permanent binding the printed books and blank books, the public printer furnishing the binding materials except covers for paper-bound books. This work is paid for by the copy, the price varying with the number of pages.

(b) *Folding, stitching or sewing, covering, and binding* paper-bound books and pamphlets. This work is paid for by the copy and according to the number of pages. The paper covers are furnished by the State.